NOTICE

Birlingham Parish Council

June Hiden, Lamorna, Broadway Road, Birlingham
birlingham_clerk@yahoo.co.uk

To Members of Birlingham Parish Council

You are duly summoned to attend the next meeting of Birlingham Parish Council to be held at

7.00pm

On

Wednesday 21 November 2026

In Birlingham Village Hall

Agenda

Welcome

Present

1) **Apologies** To receive apologies and to approve reasons for absence.

2) **Declarations of Interest** *Appendix a*

a) Register of Interests: Councillors are reminded of the need to update their register of interests.
b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
c) To declare any Other Disclosable Interests in items on the agenda and their nature.
d) Written requests for the Council to grant a dispensation (S33 of the Localism Act 2011) are to be with the Clerk at least four clear days prior to a meeting.

3) **Minutes of the previous meeting**

To consider the approval of the minutes of the meeting held on 19 November 2025. (Attached)

Democratic Opening

The meeting is adjourned for Public Question Time. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. This is also a time where Councillors can raise items for future agendas.

4) **Progress Reports**:

For information

a. Footpath Warden
b. Tree Warden
c. Lengthsman
d. District Councillor (if not present request written report)
e. County Councillor (if not present request written report)
f. Clerk

5) **Planning**

a. Report on outstanding planning applications
    a. Review response to GWR planning application for an additional agricultural building
b. Applications granted/refused
c. Enforcement

6) **Financial Matters**

a. The Accounts for 2025/2026

i) Bank balances

ii) Receipts

i. £120.00 – Worcestershire County Council – October Lengthsman
ii. £120.00 - Worcestershire County Council – November Lengthsman
iii. £250.00 – Worcestershire County Council – Divisional Grant Cuppa & Chat

iii) Payments agreed: –

i. £22.00 - Village Hall hire for November 2025 (transaction 26.11.25)
ii. £240.00 – Lengthsman September (transaction 26.1.25)
iii. £120.00 – Lengthsman October (transaction 26.11.25)
iv. £690.10 – Clerk's pay July, August, September (transaction 26.11.25) (correction of months reading October, November, December on minutes November 2025 but correct on bank statement)
x. £172.40 – PAYE October, November, December
xi. £112.50 – Clerk's expenses July, August, September (transaction 10.10.25) (correction of wording of months as October, November, December in minutes November 2025 but correct on bank statement)
v. £4.25 bank charges September
vi. £4.25 bank charges October

Note: Agreed waiting invoice for £250.00 – Clarian for bench maintenance
Waiting bank details - £70.00 – Royal British Legion poppy wreaths

b. Future payments for consideration

i. £22.00 – Village Hall hire for January 2026
ii. £120.00 – Lengthsman for November 2025
iii. £160.00 – Lengthsman for December 2025
iv. £690.10 - Clerk's pay October, November, December
v. £112.50 - Clerk's expenses October, November, December
vi. £4.25 – bank charges November
vii. £4.25 – bank charges December
viii. £350.00 - Litter bins annual charge (budget £300)

£250.00 – Councillor Hardman Divisional Fund – Grant for Cuppa & Chat
£250.00 – Councillor Hardman Divisional Fund – Grant for IW

c. Budget setting:

Budget requirement was discussed and agreed in November 2025 as £7,125.00 (includes grant of £179.00).

Calculations have now been received from WDC and circulated.

Clerk has submitted the application and it has been acknowledged by Wychavon District Council - 5 January 2026. This will result in a Band D charge of £42.24 on the 2026-27 Council Tax Demand, **an increase of 2.3%** compared with the current year's charge.

d. Pension Regulations submitted. Every 3 years a declaration of compliance is required.

7) **Discuss actions from previous meeting**

Community Project Funding (CIL) and Consultation on Community Infrastructure Projects and Community Initiatives

Councillor David Glover update.

Highway Issues

Flooding

- Flooding at Lower End near Manor Paddock.

  Any update from Councillor Steven Byrne in conversation with Severn Trent Water.

Speed/signage/other

- Upper End

  Meeting with Worcestershire County Council Highways (Barry Barnes; County Councillor Hardman and Councillor Aston)

  i. Upper End/New Barn Road Roundels

     a. Barry said that these would be repainted in April - along with the re-doing of the current line.

  ii. Road narrowing road signage

     a. We went through the various options. Apparently, WCC does not accept any road narrowing signage on the road itself - but only the signs as we have currently, on poles. He offered to extend the white lines we have - we decided against this but agreed that they would be redone exactly as we have - again in April. *To discuss*

  iii. Dragon's Teeth

     a. These can only be done at a speed limit change sign – i.e. at the 30s. We agreed that he would ask Highways and we would ask the Parish Council/village and nothing would happen until both sides had commented. *To discuss*

- New Barn Road

  iv. Changing the speed limit at New Barn Road

     a. Both County Councillor Hardman and Barry were sympathetic.

     b. Agreed that they should be addressed as part of the new residential planning request going in on the Eckington Rd. *To discuss*

- Signage - A reminder will be put in the Birlingham News and a picture (RD).

Public Rights of Way

- Response sent to Jon Sansome, farm manager addressing his points on footpath 510C (from The Avenue to Withy Walk) and footpath 506C (from The Avenue/memorial below The Old Rectory. *To discuss.*

RedStar meeting follow up

Review further correspondence between RedStar and the Parish Council

20mph speed limit

Update on Worcester County Council Meeting on 15 January 2026 to ask questions about their policy on 20mph speed limits.

8) **Lengthsman**

Update by Clerk.

9) **Councillors' reports and items for future agenda**

Any other items.

10) **Date of next ordinary meeting**

To confirm the date of the next ordinary meeting which is scheduled for Wednesday 18 March 2026.

Members of the public and press are cordially invited to be observe the above meeting but any questions to be sent to the clerk in writing (birlingham_clerk@yahoo.co.uk)

Signed

June Hiden

June Hiden
Clerk to Birlingham Parish Council

Date: 14 January 2026

Appendix a

Councillors who have declared a Disclosable Pecuniary Interest, or Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items

Failure to register or declare a Disclosable Pecuniary Interest may be a criminal offence.