NOTICE

Birlingham Parish Council

June Hiden, Lamorna, Broadway Road, Birlingham
birlingham_clerk@yahoo.co.uk

To Members of Birlingham Parish Council

You are duly summoned to attend the next meeting of Birlingham Parish Council
to be held at

7.00pm
on

Wednesday 19 March 2025

In Birlingham Village Hall

Agenda

Welcome

Present

1) **Apologies** To receive apologies and to approve reasons for absence.

2) **Declarations of Interest** *Appendix a*

   a) Register of Interests: Councillors are reminded of the need to update their register of interests.
   b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
   c) To declare any Other Disclosable Interests in items on the agenda and their nature.
   d) Written requests for the Council to grant a dispensation (S33 of the Localism Act 2011) are to be with the Clerk at least four clear days prior to a meeting.

3) **Minutes of the previous meeting**

   To consider the approval of the minutes of the meeting held on 15 January 2025. (Attached)

   Democratic Opening
   The meeting is adjourned for Public Question Time. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. This is also a time where Councillors can raise items for future agendas.

4) **Progress Reports**:

   For information

   a. Footpath Warden
   b. Tree Warden
   c. Lengthsman
   d. District Councillor (if not present request written report)
   e. County Councillor (if not present request written report)
   f. Clerk

5) **Planning**

a. Report on outstanding planning applications
b. Applications granted/refused
c. Enforcement

6) **Financial Matters**

a. The Accounts for 2024/2025

i) Bank balances

Note: Transfer of £5,000 from current (Community) account to savings (Instant Access) account actioned.

ii) CIL balance

Any further updates for 2024 – 2025. Noted on spreadsheet.

iii) Receipts

i. £175.00 – Worcestershire County Council Lengthsman
ii. £245.00 – Worcestershire County Council Lengthsman
iii. £250.00 – County Councillor's Divisional Fund
iv. £250.00 – County Councillor's Divisional Fund

iv) Payments agreed: –

i. £87.50 – Lengthsman August 2024
ii. £43.75 – Lengthsman November 2024 (transaction date 23.1.25)
iii. £175.00 - Lengthsman December 2024 (transaction date 23.1.25)
iv. £338.62 – Wychavon District Council Litter Bin cleanse and emptying (transaction date 20.1.25)
v. £670.00 – Clerk's pay October, November, December (cheque 760)
vi. £104.28 – Clerk's expenses October, November, December (cheque 761)
vii. £162.60 – Clerk's PAYE October, November, December (cheque 762) correction required PAYE submission for third quarter Clerk error. £162.60 should have been £167.60. £5.00

b. Future payments for consideration

i. £22.00 – Birlingham Village Hall January 2025 (transaction date 23.1.25)
ii. £22.00 – Birlingham Village Hall March 2025
iii. £22.00 – Birlingham Village Hall May 2025
iv. £47.00 – ICO (£52 discount for DD of £5) Annual Renewal
v. £167.60 – PAYE January, February, March final quarter (plus £5.00 error to add)
vi. £670.00 – Clerk's pay January, February, March
vii. £104.28 - Clerk's expenses January, February, March
viii. £250.00 – Ian Morphett annual charge for maintenance of the Millennium Bench for 2025.
ix. £245.00 – Lengthsman January 2025
x. £157.50 – Lengthsman February 2025
xi. £250.00 – County Councillor's Divisional Grant (Cuppa & Chat)
xii. £250.00 – County Councillor's Divisional Grant (Art Group) (transaction date 24.2.25)
xiii. £250.00 – VE commemoration grant – discussion below. (funding due date 17.3.25)

c. Lengthsman's Scheme – 2024 / 2025 – update on invoicing

Lengthsman's Scheme Annual Agreement 2025 / 2026
Clerk to update on Worcestershire County Council agreement when received.

d. Acknowledgement from Wychavon District Council for the Budget requirement in the sum of £7,304. This will result in a Band D charge of £41.29 on the 2025-26 Council Tax Demand, an increase of 1.0% compared with the current year's charge.

7) **Discuss actions from previous meeting**

- Community Project Funding (CIL)

  Community Infrastructure Projects from Councillor Katie Parsons - circulate the proforma along with covering explanation to Birlingham Community Groups for project proposals. Residents to be informed of project consultation via Birlingham News.

- Survey / Speed

  '20 is plenty' - identifying the benefits of a 20mph limit in Residential Areas. Report sent by Councillor Day.

- Highway Issues

  Flooding at Lower End near Manor Paddock.

- Parish/Town Event – 6 March

  Councillor Rupert Day was unable to attend, however information circulated.

  Elections – proposed for May 2027.
  Neighbourhood Planning

- Police and Parish Priorities
  Councillor David Glover

Any updates on the bulleted items above.

8) **VE Day 80th Anniversary Celebrations**

9) **Contribution towards battery replacement for defibrillator**

As requested by BVH committee.

10) **Councillors' reports and items for future agenda**

Any other items.

11) **Date of next ordinary meeting**

To confirm the date of the next ordinary meeting which is scheduled for Wednesday 21 May 2025.

Confirmation of the Annual Parish Council Meeting.

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Members of the public and press are cordially invited to be observe the above meeting but any questions to be sent to the clerk in writing (birlingham_clerk@yahoo.co.uk)

Signed

June Hiden

June Hiden
Clerk to Birlingham Parish Council

Date: 13 March 2025

Appendix a

Councillors who have declared a Disclosable Pecuniary Interest, or Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items

Failure to register or declare a Disclosable Pecuniary Interest may be a criminal offence.