NOTICE

Birlingham Parish Council

June Hiden, Lamorna, Broadway Road, Birlingham
birlingham_clerk@yahoo.co.uk

To Members of Birlingham Parish Council

You are duly summoned to attend the next meeting of Birlingham Parish Council
to be held at

7.00pm
on

Wednesday 20 November 2024

In Birlingham Village Hall

Agenda

Welcome

Present

1) **Apologies** To receive apologies and to approve reasons for absence.

2) **Declarations of Interest** *Appendix a*

   a) Register of Interests: Councillors are reminded of the need to update their register of interests.
   b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
   c) To declare any Other Disclosable Interests in items on the agenda and their nature.
   d) Written requests for the Council to grant a dispensation (S33 of the Localism Act 2011) are to be with the Clerk at least four clear days prior to a meeting.

3) **Minutes of the previous meeting**

   To consider the approval of the minutes of the meeting held on 18 September 2024. (Attached)

   Democratic Opening
   The meeting is adjourned for Public Question Time. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. This is also a time where Councillors can raise items for future agendas.

4) **Progress Reports**:

   For information –

   a. Footpath Warden
   b. Tree Warden
   c. Lengthsman
   d. District Councillor (if not present request written report)
   e. County Councillor (if not present request written report)
   f. Clerk

5) **Planning**

a. Report on outstanding planning applications
b. Applications granted/refused
c. Appeal

6) **Financial Matters**

a. The Accounts for 2024/2025

i) Bank balances

ii) Receipts

i. £192.50 – Worcestershire County Council
ii. £87.50 – Worcestershire County Council
iii. £3,457.00 – Wychavon District Council (precept

iii) Payments agreed: –

i. £20.00 – Birlingham Village Hall September 2024
ii. £2.00 – Birlingham Village Hall (payment due from July – charge for cheque)
ii. £113.75 – Lengthsman July 2024
iii. £87.50 – Lengthsman August 2024

b. Future payments for consideration

i. £192.50 - Lengthsman September 2024
ii. £157.50 – Lengthsman October 2024
iii. £22.00 – Birlingham Village Hall – November meeting
iv. £167.40 - Clerk's PAYE – July, August, September
v. £670.00 - Clerk's pay – July, August, September
vi. £104.28 - Clerk's expenses
vii. £167.40 – Clerk's PAYE – October, November, December
viii. £670.00 – Clerk's pay – October, November, December
ix. £104.28 – Clerk's expenses October, November, December

c. Budget setting: The pre-budget draft has been done by the Financial Officer. Consideration to be given to the following:

To commence with discussion on level of balances it is appropriate for the Council to hold.

- Precept request / application to be considered for January submission
- Grant is confirmed as £179.00

Included discussion–

- Clerks pay, PAYE and expenses – quarterly payments as per financial year and in line with RTI
- Insurance due in May
- CALC's fees – consider any increase in subscriptions
- Village Hall charges
- Training
- Litter Bins – annual charges
- Millennium Bench – annual charge

- Projects

- Charities/ poppy wreath
- Car allowance – 40 pence per mile (Adoption of Local Authorities (Members' Allowances) (England) Regulations 2003

Financial Officer and Chairman to summarise

Lengthsman (Worcestershire County Council set target)
Footpath Warden – budget comes through WCC

d. CIL monitoring – Katie Parsons to give an update on CIL spending. The CIL Officer has been contacted.

7) **Worcestershire CALC AGM**

Councillor Paula Mann attended Worcestershire CALC AGM on 26 September 2024 via Teams. Update.

8) **Highways**

- Flooding at Lower End

  Update by Councillor Byrne.

9) **Survey / Speed**

'20 is plenty' - identifying the benefits of a 20mph limit in Residential Areas.

Update by Councillor Day. Discussion following speed data report.

10) **Remembrance**

11) **Councillors' reports and items for future agenda**
Any other items.

12) **Date of next ordinary meeting**

To confirm the date of the next ordinary meeting which is scheduled for January 2025 at 7.00pm.

Members of the public and press are cordially invited to be observe the above meeting but any questions to be sent to the clerk in writing (birlingham_clerk@yahoo.co.uk)

Signed

June Hiden

June Hiden
Clerk to Birlingham Parish Council

Date: 14 November 2024

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Appendix a

Councillors who have declared a Disclosable Pecuniary Interest, or Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may be a criminal offence.