NOTICE

Birlingham Parish Council

June Hiden, Lamorna, Broadway Road, Birlingham
birlingham_clerk@yahoo.co.uk

To Members of Birlingham Parish Council

You are duly summoned to attend the next meeting of Birlingham Parish Council
to be held at

7.00pm
on

Wednesday 17 July 2024

In Birlingham Village Hall

Agenda

Welcome

Present

1) **Apologies** To receive apologies and to approve reasons for absence.

2) **Co-option of Seventh Councillor**

To Co-opt a Councillor.

Declaration of Office will be signed at the next meeting. Register of Members' Interest form to be completed and returned to Wychavon District Council.

3) **Declarations of Interest** *Appendix a*

a) Register of Interests: Councillors are reminded of the need to update their register of interests.
b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
c) To declare any Other Disclosable Interests in items on the agenda and their nature.
d) Written requests for the Council to grant a dispensation (S33 of the Localism Act 2011) are to be with the Clerk at least four clear days prior to a meeting.

4) **Minutes of the previous meeting**

To consider the approval of the minutes of the meeting held on 20 May 2024. (Attached)

Democratic Opening
The meeting is adjourned for Public Question Time. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. This is also a time where Councillors can raise items for future agendas.

5) **Progress Reports**:

For information –

a. Footpath Warden
b. Tree Warden
c. Lengthsman
d. District Councillor (if not present request written report)
e. County Councillor (if not present request written report)
f. Clerk

5) **Planning**

a. Report on outstanding planning applications
b. Applications granted/refused
c. Appeal

6) **Financial Matters**

a. The Accounts for 2024/2025

i) Bank balances

ii) Receipts

i. £280.00 – Worcestershire County Council

iii) Payments agreed: –

i. £35.00 Correction to Lengthsman payment for January 2024 and £8.75 correction to Lengthsman payment for February 2024 total £43.75
ii. £122.50 – Lengthsman March 2024
iii. £227.50 – Lengthsman April 2024
iv. £351.01 – Zurich insurance renewal date 1 June 2024
v. £262.83 – Worcestershire CALC
vi. £20.00 – Birlingham Village Hall – May meetings
vii. £60.00 – Internal Audit

b. Future payments for consideration

i. £280.00 – Lengthsman May 2024
ii. £140.00 – Lengthsman June 2024
iii. £20.00 – Birlingham Village Hall – July meeting
iv. £167.50 - Clerk's PAYE – April, May, June
v. £670.00 - Clerk's pay – April, May, June
vi. £104.28 - Clerk's expenses

c. CIL monitoring

7) **Complaints Procedure**

Complaints Procedure to be reviewed and agreed.

8) **Handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 1998**

Vice-Chairwoman to review.

9) **Review of the Council's policy for dealing with the press/media**

Agreed in January 2016. Any further updates.

10) **Full Fibre Broadband (Fibre to the Premises – FTTP)**

Update by Councillor Yates and discussion.

11) **Flooding at Lower End**

Update by Councillor Byrne.

12) **Millennium Bench**

Update by Clerk.

13) **Councillors' reports and items for future agenda**

Any other items.

Members of the public and press are cordially invited to be observe the above meeting but any questions to be sent to the clerk in writing (birlingham_clerk@yahoo.co.uk)

Signed

June Hiden

June Hiden
Clerk to Birlingham Parish Council

Date: 11 July 2024

Appendix a

Councillors who have declared a Disclosable Pecuniary Interest, or Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items

Failure to register or declare a Disclosable Pecuniary Interest may be a criminal offence.