NOTICE

Birlingham Parish Council

June Hiden, Lamorna, Broadway Road, Birlingham
birlingham_clerk@yahoo.co.uk

To Members of Birlingham Parish Council

You are duly summoned to attend the next meeting of Birlingham Parish Council
to be held at
7.00pm
on
Wednesday 15 January 2020
at
Birlingham Village Hall

Agenda

Welcome

Present

1) **Apologies**: To receive apologies and to approve reasons for absence.

2) **Declarations of Interest ***
   a) Register of Interests: Councillors are reminded of the need to update their register of interests.
   b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
   c) To declare any Other Disclosable Interests in items on the agenda and their nature.
   d) Written requests for the Council to grant a dispensation (S33 of the Localism Act 2011) are to be with the Clerk at least four clear days prior to a meeting.

3) **Minutes of the previous meeting**
   To consider the approval of the minutes of the meeting held on 20 November 2019. (Attached)

   Democratic Opening
   The meeting is adjourned for Public Question Time. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. This is also a time where Councillors can raise items for future agendas.

4) **Progress Reports**:
   for information
   a. Footpath Warden
   b. Tree Warden
   c. District Councillor (if not present request written report)
   d. County Councillor (if not present request written report)
   e. Clerk

5) **Planning**
   a. Report on outstanding planning applications
   b. Applications granted/refused
   c. Enforcement

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6) **Financial Matters**

a. The Accounts for 2018/2019

i) Bank balance

ii) Receipts

i. £292.50 – Worcestershire County Council

iii) Payments agreed: –

i. £195.00 – Lengthsman September
ii £120.00 – Lengthsman October
iii. £560.00 - Clerks pay – July, August, September
iv. £140.00 - Clerks PAYE – July, August, September
v. £104.28 - Clerks expenses – July, August, September
vi. £55.00 - poppy wreath. Many thanks to Chris Reynard for his assistance. Chris has relinquished his position as the local Poppy Appeal Organiser for the Royal British Legion after 10 years in the post.
vii. £250.00 – Jubilee Committee

b. Future payments for consideration

i. £292.50 – Lengthsman November 2019
ii. £135.00 – Lengthsman December 2019
iii. £560.00 - Clerks pay – October, November, December
iv. £140.00 - Clerks PAYE – October, November, December
v. £104.28 - Clerks expenses – October, November, December
vi. £120.00 – BVH charges for Ordinary meeting dates (7pm to 9pm) (Annual Parish tba)
vii. £40.00 estimate – ICO

c. Precept / Tax base
Calculations received from WDC. Budget application to be returned by 31 January 2020.

7) **Code of Conduct – revised**
Discuss and agree.

8) **Dates of meetings 2019/2020**

Annual Parish Meeting 2020 tba. Separate day to the ordinary meeting or the same evening. Which venue?

Parish Council ordinary meetings to be confirmed as follows:

2020	2021
May 20. July 15. September 16. November 18.	January 20. March 17.

To continue as 7pm starts.

9) **Millennium Bench**
Update by Councillor Cook:

- Millennium Bench – information on dismantle and re-location
- Ground works

10) **Dog Fouling**
Discussion.

11) **Councillors' reports and items for future agenda**

Any updates:-

New Homes Bonus:
War memorial
Booklets (Jubilee Committee update – no quote available until ready to print, which will have to be early April)

SmartWater

WCC Budget Briefing 29 January 2020 – Councillor Griffin to attend

VE Day January meeting representative(s)

12) **Date of next ordinary meeting**

To confirm the date of the next ordinary meeting which is scheduled for Wednesday 18 March 2020 at 7.00pm.

Members of the public and press are cordially invited to be present at the above meeting

* Councillors who have declared a Disclosable Pecuniary Interest, or Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items

Failure to register or declare a Disclosable Pecuniary Interest may be a criminal offence.

Signed

June Hiden

June Hiden
Clerk to Birlingham Parish Council

Date: 8 January 2020