A G E N D A

Annual Parish Meeting

(It was agreed in March by the Parish Council that the annual meeting of the council would be held in May)

June Hiden, Lamorna, Broadway Road, Birlingham
birlingham_clerk@yahoo.co.uk

To Members of Birlingham Parish Council
You are duly required to attend the next meeting to be held on

Wednesday 15 May 2013

7.00pm

Welcome

1) Present

2) In attendance

3) Apologies

4) Election of Chairman and signing of Declaration of Office of the Chairman

5) Declarations

   a) Register of Interests: Councillors are reminded of the need to update their register of interests.
   b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
   c) To declare any Other Disclosable Interests in items on the agenda and their nature.

6) Election of Vice Chairman

7) Appointment of Financial Support Officer

8) Appointment of Footpath Warden

9) Appointment of Lengthsman

10) Appointment of Tree Warden

11) Planning Group – consider delegated members

12) Minutes of last Annual Parish Meeting

13) Chairman's Report

14) Footpath Warden's Report

15) Lengthsman's Report

16) Tree Warden's Report

17) PACT Representative's Report

18) Democratic Opening (Open questions)
The maximum time allowed per individual and other parochial matters for discussion to be at the discretion of the Chairman. Questions, which require a particular response, must be submitted in writing.

19) Closure and next meeting – 7.00pm on date to be arranged in 2014

Clerk on behalf of The Chairman of Birlingham Parish Council
6 May 2013

For note:

The Annual Parish Meeting is a meeting of the parish electorate and must be held between 1 March and 1 June and must not start before 6.00pm. Seven clear days notice of holding a parish meeting must be given (*this was notified by the circulation of the e-mail and noticeboard*)