AGENDA

Birlingham Parish Council Meeting

June Hiden, Lamorna, Broadway Road, Birlingham
birlingham_clerk@yahoo.co.uk

To Members of Birlingham Parish Council
You are duly required to attend the next meeting to be held on

Wednesday 18 July 2011

7.45pm

Welcome

1) Present

2) Apologies

3) Declarations
   a) Personal *(can stay in meeting and vote)*
   b) Prejudicial *(leave when item voted on)*
   c) Register of interests (*councillors reminded to update)*

4) Minutes of previous meeting

5) Democratic Opening

6) Vacancy and Co-option of seventh Councillor
   Application for co-option
   Declaration of Acceptance of Office (changed from 9 July)

7) Progress Reports
   a) Footpath
   b) District Councillor (if not present to request report)
   c) County Councillor (if not present to request report)
   d) Clerk

8) Planning
   a) Report on outstanding planning applications
   b) Applications granted/refused

9) Financial Matters
   a) Bank balance

   b) Accounts for 2012/13

   c) Receipts:
   £230.00 – Worcestershire County Council - Lengthsman

   Payments made:
   - Insurance due in May (reminder; estimated £230 resolved March 2012). Invoice just received at £225.00
   (cheque number 245 dated 16 May)

- £500.00 – Village Hall contribution (resolved Nov 2011 and BVH notified by email. (Clerk needs to advise BVH that paperwork is required asking for the "contribution" before this can be resolved). Awaiting precept receipt.
(cheque number 246 dated 10 June)
£30.00 – Mrs Baker Internal Auditor (agreed in May)
(cheque number 247)
£462.10 - Clerks pay April / May / June 2012 (budgeted in November 2011 agreed March 2012)
(cheque number 248)
£115.40 - PAYE HM Revenues and Customs – April / May / June
(cheque number 249)
£25.00 Clerks expenses for April, May and June (£100.00 pa)
(cheque number 250)
£50.00 – Wychavon Citizens Advice Bureau (CAB) – charity budget agreed May 2012
(cheque number 251)

d) Future payments
£230.00 – Carl Brassington Lengthsman May (23 hours)
£120.00 – Carl Brassington Lenghtsman June (12 hours)

e) Audit Annual Return 2011/2012

10) Code of Conduct

11) Parish Plan
Update from Councillor Comins

12) Website and email news
Website - any updates. Meeting at Chairmans re advertising. Disclaimer
Email news – updates and disclaimer

13) Councillors' reports and items for future agenda

14) Closure and next meeting – 7.45pm on Wednesday 19 September 2012

Clerk
July 2012