# NOTICE

## Birlingham Parish Council

June Hiden, Lamorna, Broadway Road, Birlingham
birlingham_clerk@yahoo.co.uk

**To Members of Birlingham Parish Council**

**You are duly summoned to attend the next meeting of Birlingham Parish Council**
to be held at
**7.00pm**
on
**Wednesday 15 March 2017**
at
**Birlingham Village Hall**

## Agenda

Welcome

Present

1) **Apologies**: To receive apologies and to approve reasons for absence.

2) **Declarations of Interest ***
   a) Register of Interests: Councillors are reminded of the need to update their register of interests.
   b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
   c) To declare any Other Disclosable Interests in items on the agenda and their nature.
   d) Written requests for the Council to grant a dispensation (S33 of the Localism Act 2011) are to be with the Clerk at least four clear days prior to a meeting.

3) **Minutes of the previous meeting**
   To consider the approval of the minutes of the meeting held on January 2017. (Attached)

   **Democratic Opening**
   The meeting is adjourned for Public Question Time. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. This is also a time where Councillors can raise items for future agendas.

4) **Progress Reports**: for information
   a. Footpath Warden
   b. Tree Warden
   c. District Councillor (if not present request written report)
   d. County Councillor (if not present request written report)
   e. Clerk

5) **Planning**
   a. Report on outstanding planning applications
   b. Applications granted/refused
   c. Procedures/guidelines – Chairman to update
   d. Weekly Planning Weekly Lists – notification from WDC that the report now runs alphabetically in Ward name order not in ward number order as they were previously.

6) **Financial Matters**

   a. The Accounts for 2016/2017

i) Bank balance

ii) Receipts –

£198

iii) Payments agreed: –

£32.99 – Clerks expenses (Oct, Nov, Dec)
£21.00 - Birlingham Village Hall hire for VDS
(2 hours at £7.50 plus projector at £3.00)
£180.00 - Lengthsman for November

b. Future payments for consideration

i. Birlingham Village Hall - room hire:-
How bookings are dealt with and paid for.
ii. Birlingham Village Hall - projector hire:
Use and cost of the projector hire
iii. £612.00 – Lengthsman (January)
iv. £147.00 – Lengthsman (February)
v. £380.00 – repairs to Millennium Bench
vi. Clerks pay, PAYE and standard expenses

c. Savings Account - update from Chairman

d. Bank mandate – Councillor Aston to be added as signatory – update.

e. Printer/scanner for Clerk – Transparency Fund agreed – Clerk update

f. ICO – Clerk update

7) **Traffic Survey / speeding**
Update by Councillor Aston and Clerk.

8) **Millennium Bench**
Update. Future agreement and consideration of any action.

9) **Village Design Statement**
Progress and update.

10) **Pedestrian Route to Pershore**
Any updates.

11) **Litter Pick**
Rescheduled to Sunday 9 April 2017. Further information.

12) **Telephone Box**
Request by Flower and Produce Show Committee; maintenance.

13) **Parish Council Chairman's Group**
Reference correspondence received from Cropthorne Parish Council

14) **Annual Parish Meeting**
To confirm that the Annual Parish Meeting (provisional date booked with BVH) be fixed for Wednesday 10 May 2017 at 7.30pm. To confirm hall booking. To send out invitations.

15) **Councillors' reports and items for future agenda**

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16) **Date of next ordinary meeting**

To confirm the date of the next ordinary meeting which is scheduled for Wednesday 17 May 2017 at 7.00pm.

Members of the public and press are cordially invited to be present at the above meeting

* Councillors who have declared a Disclosable Pecuniary Interest, or Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items

Failure to register or declare a Disclosable Pecuniary Interest may be a criminal offence.

Signed

*June Hiden*

June Hiden
Clerk to Birlingham Parish Council

Date: 8 March 2017