NOTICE

Birlingham Parish Council

June Hiden, Lamorna, Broadway Road, Birlingham
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To Members of Birlingham Parish Council

You are duly summoned to attend the next meeting of Birlingham Parish Council
to be held at
7.00pm
on
Wednesday 18 January 2017
at
Birlingham Village Hall

Agenda

Welcome

Present

1) **Apologies**: To receive apologies and to approve reasons for absence.

2) **Declarations of Interest**
   a) Register of Interests: Councillors are reminded of the need to update their register of interests.
   b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
   c) To declare any Other Disclosable Interests in items on the agenda and their nature.
   d) Written requests for the Council to grant a dispensation (S33 of the Localism Act 2011) are to be with the Clerk at least four clear days prior to a meeting.

   Councillors who have declared a Disclosable Pecuniary Interest, or Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items

   Failure to register or declare a Disclosable Pecuniary Interest may be a criminal offence.

3) **Minutes of the previous meeting**
   To consider the approval of the minutes of the meeting held on 16 November 2016. (Attached)

   Democratic Opening
   The meeting is adjourned for Public Question Time. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. This is also a time where Councillors can raise items for future agendas.

4) **Progress Reports**: for information
   a. Footpath Warden
   b. Tree Warden
   c. District Councillor (if not present request written report)
   d. County Councillor (if not present request written report)
   e. Clerk

5) **Planning**
   a. Report on outstanding planning applications
   b. Applications granted/refused
   c. Procedures/guidelines – Chairman to update

6) **Financial Matters**

a. The Accounts for 2016/2017

i) Bank balance

ii) Receipts –

£198.00 – Worcestershire County Council (Lengthsman August £114.00 and October £84.00)

£180.00 – Worcestershire County Council (Lengthsman November)

iii) Payments agreed: –

£50.00 - Pappy wreaths – Eckington and Birlingham
£114.00 - Lengthsman (August) (late submission)
£132.00 - Lengthsman (September)
£84.00 - Lengthsman (October)
£73.89 - VDS / Costs for the History Group reimbursement to Bryan Horrocks
£15.00 - VDS hire of BVH on 31 October for 2 hours for group review of Open Day
£21.00 - VDS hire of BVH by Group members on 9 January 2017 review of document
£128.80 - PAYE HM Revenue & Customs (October, November, December)
£514.70 - Clerks pay (October, November, December)
£104.28 - Clerks standard expenses (October, November, December)

b. Future payments for consideration
Includes Lengthsman and Birlingham Village Hall hire

c. Savings Account
Update from Chairman

d. Printer/scanner for Clerk – Transparency Fund agreed – Chairman/Clerk update

e. Budget setting / Precept agreement

To commence with discussion on level of balances it is appropriate for the Council to hold.

Included discussion–

- Clerks pay, PAYE and expenses – quarterly payments as per financial year and in line with RTI
- Charities
- Car allowance – 40 pence per mile (Adoption of Local Authorities (Members' Allowances) (England) Regulations 2003
- Insurance due in May
- Provisions

Financial advisor assistance – draft budget
Projections - for next year's calculation to give a Band D Council Tax figure
Budget for 2017-2018 resolution to be finalised with the tax base (as also discussed at November meeting)

Final agreement - application to be returned to WDC by 3 February 2016
Council Tax Base 2017/18

7) **Traffic Survey / speeding**
Update by Councillor Aston and Clerk.

8) **New Homes Bonus Request**
Clerk to update.

9) **Millennium Bench**
Agreement on consideration of any current and future action.

10) **Village Design Statement**
Progress and update.

11) **ICO**
Any further update.

12) **Village Stocks**
Any further update.

13) **Berwick Lane**
Update from Chairman.

14) **Pedestrian Route to Pershore**
Any updates

15) **Litter Pick***
Date to be agreed.

16) **Councillors' reports and items for future agenda**

17) **Date of next meeting**

To confirm the date of the next meeting which is scheduled for Wednesday 15 March 2017 at 7.00pm.

Members of the public and press are cordially invited to be present at the above meeting

Signed

June Hiden

June Hiden
Clerk to Birlingham Parish Council

Date: 12 January 2017

***Parish litter picks**
In the spring of 2017, we will see the Great British Spring Clean between 3 – 5 March, an event that is being promoted by Keep Britain Tidy. We are going to be supporting the Spring Clean (www.greatbritishspringclean.org.uk) and we have a number of litter-picking kits ready for anyone who (or any group that) wants to take part. We have also added a new page to our website – www.wychavon.gov.uk/litter-picking – to provide advice for anyone wanting to clean up their parish and to provide some recognition to those that do. The webpage links to Keep Britain Tidy, where you can find information on all the campaigns they run to eliminate litter, improve local places and end waste.