AGENDA

Birlingham Parish Council

June Hiden, Lamorna, Broadway Road, Birlingham
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To Members of Birlingham Parish Council
You are duly required to attend the next meeting to be held on
Wednesday 16 July 2014
Village Hall
7.45pm

Welcome

Present

Apologies for absence

1) Declarations of Interest
   a) Register of Interests: Councillors are reminded of the need to update their register of interests.
   b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
   c) To declare any Other Disclosable Interests in items on the agenda and their nature.

   (Councillors who have declared a Disclosable Pecuniary Interest, or Other Disclosable Interest which falls within the terms of paragraph 12(4) of the code of conduct, must leave the room for the relevant items)

2) Minutes of the previous meeting
   To consider the minutes of the meeting held on 21 May 2014 and minutes to be approved.

3) Vice-chairman
   Election of a Vice-chairman

4) Democratic Opening

5) Progress Reports
   a. Footpath Warden
   b. District Councillor (if not present request written report)
   c. County Councillor (if not present request written report)
   d. Clerk

6) Planning
   a. Report on outstanding planning applications
   b. Applications granted/refused

7) Financial Matters

   a. Bank balance

   b. The Accounts for 2014/2015

c. Receipts –
£40.00 – Worcestershire County Council Lengthsman

Payments –
£100.00 – Lengthsman (Feb) – cheque number 303
£500.00 - Village Hall contribution – cheque number 304
£243.80 – Zurich insurance June 2014 – May 2015 – cheque number 305
£151.54 – CALC service charge and affiliation fee – cheque number 306
£40.00 – Lengthsman (March/April) – cheque number 308
£50.00 - Internal auditor - Discuss – should internal auditor be on establishment? Who we appoint and the amount?

d. Future payments
£25.00 – Worcestershire CALC – Clerk training '3M's'
£125.00 – HM Revenue & Customs (April, May, June)
£500.00 – Clerks pay (April, May, June)
£25.00 – Clerks expenses (April, May, June)
£20.74 - reimburse Clerk for payment of gift for Tree Warden
£70.00 – Lengthsman May

e. Audit - Grant Thornton
Acknowledgement received from Bridget Bowen at Grant Thornton for the Annual Return. Their audit work will commence in a few weeks and they will contact if they have any queries.

8) Birlingham Cricket Club request for funding
Copy of request attached*. Further discussion of if and how to fund i.e. New Homes Bonus

9) Wychavon Parish Games
Events and organisation. Cost.
(Note from Sue Collins quotes "I am sure you will be delighted to know that Birlingham have entered two events in this year's Parish Games. An invoice for the entry fee for these two events - £12.00 will be sent to you at the end of July or beginning of August)

10) Standing Orders
Review standing orders including dispensation item – should this be a separate minute item or summarised under declarations of interest? Receipt of agenda – are members accepting of the agenda by email as it should be received by hard copy?

11) Councillors' reports and items for future agenda

12) Closure and next meeting on 17 September at 7.45pm

Clerk
July 2014

* Birlingham Cricket Club
I am writing on behalf of Birlingham Cricket Club Committee to see if the Parish Council were able to provide any support in respect of improvement works the club has planned during this year.

As you are aware the Cricket Ground is the main recreational area within the village and its facilities support many village events enjoyed by parishioners. In recent years we have hosted the Village Sports day, the Jubilee celebrations, the Fete and of course the biennial Classic Car Rally and occasional music nights.

Like most small clubs in the area we have to fund raise in order to maintain the facilities on the ground. Currently the club is looking to raise approximately £1500 for the replacement of the machine shed roof and repairs to the club house window frames and possible replacement of the club house doors. This is all essential maintenance and upkeep which benefits the community on the occasions when Cricket Ground is used for village events.

We do hope the Parish Council would be in a position to offer financial support, however small, and look forward to hearing from you.

Yours sincerely

Mark Yeomans

For and on behalf of BCC Committee