AGENDA

Birlingham Parish Council Meeting

June Hiden, Lamorna, Broadway Road, Birlingham
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To Members of Birlingham Parish Council
You are duly required to attend the next meeting to be held on

Wednesday 21 November 2012
7.45pm

Welcome

1) Present

2) Apologies

3) Declarations of Interest:

   a) i) Acceptance of letters or application forms indicating Councillors eligibility to set the Council's budget if they pay council tax in the Council's area.
   ii) To consider granting a dispensation up until the next ordinary election to all town/parish councillors who live within the town/parish to enable them to participate in any discussion or vote on any matter concerning the setting of the council's budget and annual precept

   b) Register of Interests: Councillors are reminded of the need to update their register of interests

   c) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.

   d) To declare any Other Disclosable Interests in items on the agenda and their nature.

   (Councillors who have declared a Disclosable Pecuniary Interest, or Other Disclosable Interest which falls within the terms of paragraph 12(4) of the code of conduct, must leave the room for the relevant items)

4) Minutes of previous meeting

5) Democratic Opening

6) Progress Reports
   a) Footpath
   b) District Councillor (if not present to request report)
   c) County Councillor (if not present to request report)
   d) Clerk

8) Planning
   a) Report on outstanding planning applications
   b) Applications granted/refused

Continued

9) Financial Matters

a) Bank balance

b) Accounts for 2012/13

c) Receipts:
£2,250.00 – Wychavon District Council precept (30/9/12)

Payments made:
£46.00 - 2 poppy wreaths Royal British Legion (Cheque number 258)
£115.40 – H M Revenues & Customs PAYE- July, August, September (Cheque number 257)
£462.10 - Clerks pay – July, August, September (Cheque number 259)
£25.00 – Clerks expenses – July, August, September (Cheque number 260)

Items d, e and f combined consideration:

d) Budget

To commence with discussion on level of balances it is appropriate for the Council to hold. For instance should it be equal to one year's expenditure?

The bank balance is not equal to the tree and litter pick balances. Do we feel that we should have a bank balance equal to those and some more?

Question - Increase by 5% – as previously resolved January 2011?

Included for further discussion–

- Charities
- Clerks pay, PAYE and expenses (reviewed in January/March 2013) – quarterly payments as per financial year and in line with RTI (item g)
- Village hall contribution
- Annual Tree Forum – Tree Warden Budget
- Website annual invoice
- Car allowance – 40 pence per mile (Adoption of Local Authorities (Members' Allowances) (England) Regulations 2003 (previously discussed on Scrutiny Panel) consider increases
- Insurance due in May
- CALC membership due in May
- mower

e) Future payments

f) Precept – Parish precepts and Council Tax 2013-2014 under Local Government Finance Act 1992. To be returned to Wychavon District Council by 11 January 2013

g) RTI starts in April 2013 (HMRC's Basic PAYE Tools will be updated for TRI in February 2013). Discuss.

10) Jubilee Wood

Discuss future maintenance of the Jubilee Wood. Parish Council to take responsibility for it and ensure that we have a suitable safeguard in place with landowner to ensure its long-term survival?

Continued

11) Standing Orders
To be accepted as amended

11) Councillors' reports and items for future agenda

12) Closure and next meeting – 7.45pm on Wednesday 16 January 2013

Clerk
November 2012