

NOTICE

Birlingham Parish Council

June Hiden, Lamorna, Broadway Road, Birlingham
birlingham_clerk@yahoo.co.uk

To Members of Birlingham Parish Council

You are duly summoned to attend the next meeting of Birlingham Parish Council
to be held at

7.00pm
on

Wednesday 15 November 2023

In Birlingham Village Hall

Agenda

Welcome

Present

- 1) **Apologies** To receive apologies and to approve reasons for absence.
- 2) **Declarations of Interest** [Appendix a](#)
 - a) Register of Interests: Councillors are reminded of the need to update their register of interests.
 - b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c) To declare any Other Disclosable Interests in items on the agenda and their nature.
 - d) Written requests for the Council to grant a dispensation (S33 of the Localism Act 2011) are to be with the Clerk at least four clear days prior to a meeting.

- 3) **Minutes of the previous meeting**

To consider the approval of the minutes of the meeting held on 20 September 2023. (Attached)

Democratic Opening

The meeting is adjourned for Public Question Time. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. This is also a time where Councillors can raise items for future agendas.

- 4) **Progress Reports:**

For information

- a. Footpath Warden
- b. Tree Warden
- c. Lengthsman
- d. District Councillor (if not present request written report)
- e. County Councillor (if not present request written report)
- f. Clerk

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5) Planning

- a. Report on outstanding planning applications, includes discussion on:
- Tiddesley W/23/02112/OUT - Orchard Farm Defford Road Pershore WR10 3BX

Proposal Planning application for the demolition of existing farmhouse, agricultural buildings and structures, the erection of a phased development of up to 300 residential dwellings (Use Class C3) and associated public open space, drainage, infrastructure and engineering works with all matters reserved except access.

- b. Applications granted/refused, includes review on:
- Broadgrove Nursery

- c. Enforcement, if any

6) Financial Matters

- a. The Accounts for 2023/2024

- i) Bank balances

- ii) Receipts

- i. £3,312.00 Wychavon District Council (£3,223.00 Precept 2 and £89.00 grant)
ii. £236.25 – Worcestershire County Council
iii. £210.00 – Worcestershire County Council

- iii) Payments agreed: –

- i. £20.00 – Birlingham Village Hall – March 2023 (outstanding)
ii. £245.00 – Lengthsman June 2023
iii. £236.25 – Lengthsman July 2023
iv. £210.00 – Lengthsman August 2023
v. £20.00 – September 2023 meeting

- b. Future payments for consideration

- i. £20.00 – Birlingham Village Hall – November 2023 meeting
ii. £105.00 – Lengthsman September 2023
iii. £140.00 - Lengthsman October 2023
iv. £100.00 – Election charges
v. £650.00 - Clerk's Pay – July, August, September
ix. £104.28 – Clerk's Expenses – July, August, September
x. £162.40 – PAYE – October, November, December

- c. Budget setting: A pre-budget meeting has been held. Consideration to be given to the following:

To commence with discussion on level of balances it is appropriate for the Council to hold.

- Precept request / application to be considered for January submission
- Grant is confirmed as £179.00

Included discussion–

- Clerks pay, PAYE and expenses – quarterly payments as per financial year and in line with RTI
- Charities

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- Car allowance – 40 pence per mile (Adoption of Local Authorities (Members' Allowances) (England) Regulations 2003
- Insurance due in May
- CALC's fees – consider any increase in subscriptions
- Village Hall charges
- Training
- Litter Bins – annual charges
- Millennium Bench – annual charge

- Projects

- Provisions:
 - Plane tree (Tree Preservation order) – tree surgeon pruning/ concerns
 - Election
 - Community

 - Financial Officer and Chairman to summarise

 - Lengthsman (Worcestershire County Council set target)
 - Footpath Warden – budget comes through WCC

7) **Full Fibre Broadband (Fibre to the Premises – FTTP)**

Update by Councillor Yates. Discuss progress and actions.

8) **Swan's Neck**

Update by Councillor Yates.

9) **Lower End – water leak**

10) **Remembrance**

Report by Councillor Yates. Services, wreath laying.

Poppy wreaths budgeted. Cheque to be sent to Royal British Legion.

11) **Councillors' reports and items for future agenda**

Any other items.

12) **Date of next ordinary meeting**

To confirm the date of the next ordinary meeting which is scheduled for Wednesday 17 January 2024.

Members of the public and press are cordially invited to be observe the above meeting but any questions to be sent to the clerk in writing (birlingham_clerk@yahoo.co.uk)

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Signed

June Hiden

June Hiden
Clerk to Birlingham Parish Council

Date: November 2023

Appendix a

Councillors who have declared a Disclosable Pecuniary Interest, or Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may be a criminal offence.