

# NOTICE

## Birlingham Parish Council

June Hiden, Lamorna, Broadway Road, Birlingham  
birlingham\_clerk@yahoo.co.uk

### To Members of Birlingham Parish Council

**You are duly summoned to attend the next meeting of Birlingham Parish Council**  
to be held at  
**7.00pm**  
on  
**Wednesday 15 March 2023**  
in  
**Birlingham Village Hall**

## Agenda

Welcome

Present

- 1) **Apologies:** To receive apologies and to approve reasons for absence.
- 2) **Declarations of Interest \***
  - a) Register of Interests: Councillors are reminded of the need to update their register of interests.
  - b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
  - c) To declare any Other Disclosable Interests in items on the agenda and their nature.
  - d) Written requests for the Council to grant a dispensation (S33 of the Localism Act 2011) are to be with the Clerk at least four clear days prior to a meeting.

- 3) **Minutes of the previous meeting**  
To consider the approval of the minutes of the meeting held on 18 January 2023.  
(Attached)

### **Democratic Opening**

The meeting is adjourned for Public Question Time. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. This is also a time where Councillors can raise items for future agendas.

- 4) **Progress Reports:**  
for information
  - a. Footpath Warden including Footpath 506 communication
  - b. Tree Warden – vacancy / candidate
  - c. District Councillor (if not present request written report)
  - d. County Councillor (if not present request written report)
  - e. Lengthsman
  - f. Clerk
- 5) **Planning**
  - a. Report on outstanding planning applications
  - b. Applications granted/refused
  - c. Enforcement
  - d. Tree application for works to Plane tree – refusal. Letter to WDC.

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### 6) Financial Matters

#### a. The Accounts for 2022/2023

##### i) Bank balance

##### ii) Receipts

- i. £250.00 – Birlingham Jubilee – phone box
- ii. £250.00 – Bystander – phone box
- iii. £105.00 – Worcestershire County Council – Lengthsman September 2022
- iv. £135.00 – Worcestershire County Council – Lengthsman November 2022
- v. £120.00 – Worcestershire County Council – Lengthsman December 2022
- vi. £67.50 – Worcestershire County Council – Lengthsman January 2023

##### iii) Payments agreed: –

- i. £105.00 – Lengthsman September 2022
- ii. £135.00 – Lengthsman November 2022
- iii. £120.00 – Lengthsman December 2022

Payment due to Rupert Keys for gravel around the bench – previously discussed as necessary groundworks estimated at £60.00. Awaiting invoice.

Clarification and correction on previous minutes stating that there was an extra charge for delivery on the return of the kiosk of £125.00. The charge was for the fixing of the back and support at £150.00.

Original quote was £3,550. £150 was included in the final invoice of £2,515.00 dated 30 August 2022 and paid September 2022.

Pick up and return box	£1,300	) £3550
Fully renovate	£2,250	)
Fixing back and support	£150	) extra
Deposit (invoice 102422)	£1,185	paid April 2022

<i>County Councillors Funding</i>	£1775
<i>Jubilee Committee Funding</i>	£250
<i>Bystander Funding</i>	£250

#### b. Future payments for consideration

- i. £67.50 – Lengthsman January 2023
- ii. £97.50 – Lengthsman February 2023
- iii. £250.00 – Ian Morphet annual charge for maintenance of the Millennium Bench
- iv. £40.00 – ICO Annual renewal charge
- v. £1,107.17 – Litter bins x 3 contract and emptying charges

#### c. Projects funds

#### d. Precept acknowledgement

Budget requirement application has been completed as £6,625.00 precept, including grant of £179.00 (due by 27 January 2023). Calculations received from WDC.

#### e. Insurance policy

Assets – consideration for insurance cover on assets over £10,000.

f. Lengthman's Scheme – 2023 / 2024 Annual Agreement

Clerk to update on Worcestershire County Council agreement.

7) **Millennium Bench and Groundworks**

Update by Councillor Cook.

- ❖ Remaining work – brackets to screw to base and gravel around base
- ❖ Annual maintenance – this would not be a one-off and would be 'general maintenance' costs. Ian Morphet cost agreement.
- ❖ Finances agreed at 6

8) **Telephone Kiosk**

Update from Councillor Cook.

- ❖ Final restoration and installation
- ❖ Annual maintenance
- ❖ Use – or will it be locked? Jubilee Committee proposing to put cut-outs in for Coronation celebrations would suggest secured. Lock, cost, proposal – agreement.

9) **Litter Bins**

Considerations and final decision.

10) **Newcomers Social**

Update by Chairman.

- ❖ Repeat every two years?
- ❖ Payment of costs

11) **Kings Coronation**

Discuss – member involvement.

12) **Cuppa & Chat**

Grant from County Councillor Adrian Hardman to celebrate Kings Coronation.

13) **Communication with farm**

Discuss. Jubilee Wood planting, slurry spreading, Swan's Neck article, police incident.

14) **Swan's Neck**

- ❖ Communications from residents
- ❖ Pumping sheds

15) **Roads and Flooding**

- ❖ Berwick Lane
- ❖ Lower End, near Manor House

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16) **Full Fibre Broadband (Fibre to the Premise – FTTP)**

Update from Chairman on any further information from Airband.

17) **Elections of Parish and District**

End of 4-year term and Councillor nominations. Discussion.

18) **St James' Church**

Update on flood lights installed 6 March 2023.

19) **Speed advisories**

- ❖ Markings – additional roundels and white hazards
- ❖ Roundels – defect / red 30mph repainted

Any update. County Councillor Hardman, Chairman and Clerk.

20) **Annual Parish Meeting in May**

Date, venue, and format for the Annual Parish Meeting.

21) **Councillors' reports and items for future agenda**

Any updates.

22) **Date of next ordinary meeting**

To confirm the date of the next ordinary meeting which is scheduled for Wednesday 17 May 2023 at 7.00pm. Clerk to book hall.

Members of the public and press are cordially invited to be present at the above meeting

- \* Councillors who have declared a Disclosable Pecuniary Interest, or Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items

Failure to register or declare a Disclosable Pecuniary Interest may be a criminal offence.

Signed

*June Hiden*

June Hiden  
Clerk to Birlingham Parish Council

Date: 8 March 2023