

NOTICE

Birlingham Parish Council

June Hiden, Lamorna, Broadway Road, Birlingham
birlingham_clerk@yahoo.co.uk

To Members of Birlingham Parish Council

You are duly summoned to attend the next meeting of Birlingham Parish Council
to be held at

7.00pm
on

Wednesday 18 January 2023

In Birlingham Village Hall

Agenda

Welcome

Present

- 1) **Apologies** To receive apologies and to approve reasons for absence.
- 2) **Declarations of Interest** [Appendix a](#)
 - a) Register of Interests: Councillors are reminded of the need to update their register of interests.
 - b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c) To declare any Other Disclosable Interests in items on the agenda and their nature.
 - d) Written requests for the Council to grant a dispensation (S33 of the Localism Act 2011) are to be with the Clerk at least four clear days prior to a meeting.

- 3) **Minutes of the previous meeting**

To consider the approval of the minutes of the meeting held on 16 November 2022. (Attached)

Democratic Opening

The meeting is adjourned for Public Question Time. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. This is also a time where Councillors can raise items for future agendas.

- 4) **Progress Reports:**

For information

- a. Footpath Warden
- b. Tree Warden – New candidate; any responses to advert in the Birlingham News.
- c. Lengthsman
- d. District Councillor (if not present request written report)
- e. County Councillor (if not present request written report)
- f. Clerk

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5) **Planning**

- a. Report on outstanding planning applications
- b. Applications granted/refused
- c. Enforcement, if any

6) **Financial Matters**

a. The Accounts for 2022/2023

i) Bank balances

ii) Receipts

- i. £165.00 – Worcestershire County Council

iii) Payments agreed: –

- i. £2,515.00 – Telephone kiosk (deposit paid July - £1,775 Additional charge for delivery paid September - £125) balance outstanding
Councillor Hardman's funding of £1775 received. Funding from Jubilee Committee and Bystander £250 notified as transferred
- ii. £105.00 – Lengthsman September 2022
- iii. £165.00 – Lengthsman October 2022
- iv. £20.00 - Birlingham Village Hall – November 2022
- v. £20.00 – Birlingham Village Hall – January 2023
- vi. £155.00 – Clerks PAYE – October, November, December
- vii. £620.00 – Clerks pay – October, November, December
- viii. £104.28 – Clerks expenses – October, November, December
- ix. £55.00 – Royal British Legion 2 poppy wreaths
- x. £625.00 – payment for contractor for phone box base prior to re-siting
- GSI Construction

Payment due to Rupert Keys for gravel around the bench – previously discussed as necessary groundworks estimated at £60.00. Awaiting invoice.

b. Future payments for consideration

- i. £135.00 – Lengthsman November 2022
- ii. £120.00 – Lengthsman December 2022

c. Budget precept / Tax base

Budget requirement application has been completed as £6,625.00 precept including grant of £179.00 (due by 27 January 2023). Calculations received from WDC.

All in final agreement.

Any further update from Financial Support Officer and Clerk.

d. Insurance – plane tree third party liability, millennium bench, phone box cover. Update by Financial Officer and Clerk.

7) **Millennium Bench**

Update by Councillor Cook.

8) **Full Fibre Broadband (Fibre to the Premises – FTTP)**

Update by Councillors Yates, Byrne and Porter.

9) **Telephone Kiosk**

Update by Councillor Cook.

10) **Litter Bins**

Update by Clerk. Wychavon District Council Emptying Agreement – all members to be agreed.

11) **Newcomers Meeting**

Update by Councillor Luff.

12) **Elections of Parish and District**

End of 4-year term and Councillor nominations.

13) **Roads and Flooding**

Clerk update.

14) **Plane Tree**

Clerk update on tree surgeons.

15) **Councillors' reports and items for future agenda**

Any other items.

16) **Date of next ordinary meeting**

To confirm the date of the next ordinary meeting which is scheduled for Wednesday 15 March 2023.

Members of the public and press are cordially invited to be observe the above meeting but any questions to be sent to the clerk in writing (birlingham_clerk@yahoo.co.uk)

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Signed

June Hiden

June Hiden
Clerk to Birlingham Parish Council

Date: 11 January 2023

Appendix a

Councillors who have declared a Disclosable Pecuniary Interest, or Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items

Failure to register or declare a Disclosable Pecuniary Interest may be a criminal offence.