

# NOTICE

## Birlingham Parish Council

June Hiden, Lamorna, Broadway Road, Birlingham  
birlingham\_clerk@yahoo.co.uk

### To Members of Birlingham Parish Council

**You are duly summoned to attend the next meeting of Birlingham Parish Council**  
to be held at

**7.00pm**  
on

**Monday 15 November 2021**

In Birlingham Village Hall

## Agenda

Welcome

Present

- 1) **Apologies** To receive apologies and to approve reasons for absence.
- 2) **Declarations of Interest** [Appendix a](#)
  - a) Register of Interests: Councillors are reminded of the need to update their register of interests.
  - b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
  - c) To declare any Other Disclosable Interests in items on the agenda and their nature.
  - d) Written requests for the Council to grant a dispensation (S33 of the Localism Act 2011) are to be with the Clerk at least four clear days prior to a meeting.

- 3) **Minutes of the previous meeting**

To consider the approval of the minutes of the meeting held on 13 September 2021. (Attached)

### **Democratic Opening**

The meeting is adjourned for Public Question Time. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. This is also a time where Councillors can raise items for future agendas.

- 4) **Progress Reports:**

For information

- a. Footpath Warden
- b. Tree Warden
- c. District Councillor (if not present request written report)
- d. County Councillor (if not present request written report)
- e. Clerk

## Birlington Parish Council

June Hiden, Lamorna, Broadway Road, Birlington  
birlington\_clerk@yahoo.co.uk

### 5) Planning

- a. Report on outstanding planning applications
- b. Applications granted/refused
- c. Enforcement, if any

### 6) Financial Matters

#### a. The Accounts for 2021/2022

##### i) Bank balances

##### ii) Receipts

- i. £3,392.00 – Wychavon District Council (£3,303.00 precept and £89.00 grant)
- ii. £105.00 – Worcestershire County Council (Lengthsman September)
- iii. £200.00 – Wychavon District Council

##### iii) Payments agreed: –

- i. £135.00 – Lengthsman July 2021
- ii. £217.50 – Lengthsman August 2021
- iii. £20.00 – Birlington Village Hall (13.9.21)
- iv. £150.00 – PAYE (July, August, September)
- v. £600.00 – Clerks pay (July, August, September)
- vi. £104.28 – Clerks expenses (July, August, September)
- vii. £55.00 – Poppy wreaths
- viii. £500.00 – Clarian balance of invoice for renovations

#### b. Future payments for consideration

- i. £150.00 – PAYE – (October, November, December)
- ii. £200.00 – New Homes Bonus Booklet payable to Jubilee Committee on behalf of the Memories Group
- iii. £90.00 – Birlington Village Hall (as September for defibrillator)
- iv. £20.00 – Birlington Village Hall (hire of hall for meeting 15 November 2021)
- v. £20.00 – Birlington Village Hall (hire in January 2022)
- vi. £105.00 – Lengthsman September 2021
- vii. £157.50 – Lengthsman October 2021

#### c. Budget setting: A pre-budget meeting has been held. Consideration to be given to the following:

To commence with discussion on level of balances it is appropriate for the Council to hold.

- Precept request / application to be considered for January submission
- Grant is £170.00

Included discussion–

- Clerks pay, PAYE and expenses – quarterly payments as per financial year and in line with RTI
- Charities
- Car allowance – 40 pence per mile (Adoption of Local Authorities (Members' Allowances) (England) Regulations 2003
- Insurance due in May

## **Birlingham Parish Council**

June Hiden, Lamorna, Broadway Road, Birlingham  
birlingham\_clerk@yahoo.co.uk

- Projects
- CALC's fees – consider any increase in subscriptions
- Village Hall charges
- Training
  
- Provisions:
  - Plane tree
  - Election
  - Community

Lengthsman (Worcestershire County Council set target)  
Footpath Warden – budget comes through WCC

### 7) **Millennium Bench**

Any further information and update by Councillor Cook.

### 8) **Full Fibre Broadband (Fibre to the Premises – FTTP)**

Gigabit voucher scheme. Meeting 26 October 2021 held by Councillors.  
Update by Councillors Yates, Byrne and Porter. Discuss and actions.

### 9) **Remembrance**

Report by Councillor Yates and Councillor Griffin. Services, wreath laying.

### 10) **Dog/litter Bins**

Information and update by Councillor Yates and Councillor Griffin. Discuss.

### 11) **Speed advisories**

Roundels - defect / red 30mph roundels to be repainted.  
Markings – additional roundels / white hazards

Any update. County Councillor Hardman and Councillor Yates.

### 12) **The Avenue**

Discuss 'parking' on grass.

### 13) **Councillors' reports and items for future agenda**

Any other items.

## **Birlingham Parish Council**

June Hiden, Lamorna, Broadway Road, Birlingham  
birlingham\_clerk@yahoo.co.uk

### 14) **Date of next ordinary meeting**

To confirm the date of the next ordinary meeting which is scheduled for Wednesday 19 January 2022.

Members of the public and press are cordially invited to be observe the above meeting but any questions to be sent to the clerk in writing ([birlingham\\_clerk@yahoo.co.uk](mailto:birlingham_clerk@yahoo.co.uk))

Signed

*June Hiden*

June Hiden  
Clerk to Birlingham Parish Council

Date: 8 November 2021

### **Appendix a**

Councillors who have declared a Disclosable Pecuniary Interest, or Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items

Failure to register or declare a Disclosable Pecuniary Interest may be a criminal offence.