

# NOTICE

## Birlingham Parish Council

June Hiden, Lamorna, Broadway Road, Birlingham  
birlingham\_clerk@yahoo.co.uk

### To Members of Birlingham Parish Council

**You are duly summoned to attend the next meeting of Birlingham Parish Council**

to be held at

**7.00pm**

On

**Wednesday 18 March 2020**

at

**Birlingham Village Hall**

## Agenda

Welcome

Present

- 1) **Apologies:** To receive apologies and to approve reasons for absence.
  
- 2) **Declarations of Interest \***
  - a) Register of Interests: Councillors are reminded of the need to update their register of interests.
  - b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
  - c) To declare any Other Disclosable Interests in items on the agenda and their nature.
  - d) Written requests for the Council to grant a dispensation (S33 of the Localism Act 2011) are to be with the Clerk at least four clear days prior to a meeting.
  
- 3) **Minutes of the previous meeting**  
To consider the approval of the minutes of the meeting held on 15 January 2020. (Attached)

### **Democratic Opening**

The meeting is adjourned for Public Question Time. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. This is also a time where Councillors can raise items for future agendas.

- 4) **Progress Reports:**  
for information
  - a. Footpath Warden
  - b. Tree Warden
  - c. District Councillor (if not present request written report)
  - d. County Councillor (if not present request written report)
  - e. Clerk
  
- 5) **Planning**
  - a. Report on outstanding planning applications
  - b. Applications granted/refused
  - c. Enforcement

## **Birlingham Parish Council**

June Hiden, Lamorna, Broadway Road, Birlingham  
birlingham\_clerk@yahoo.co.uk

### 6) **Financial Matters**

#### a. The Accounts for 2019/2020

##### i) Bank balance

##### ii) Receipts

- i. £135.00 – Worcestershire County Council (December)
- ii. £872.00 – Wychavon District Council (bench)
- iii. £135.00 – Worcestershire County Council (January)

##### iii) Payments agreed: –

- i. £292.50 – Lengthsman November 2019
- ii. £135.00 – Lengthsman December 2019
- iii. £560.00 - Clerks pay – October, November, December
- iv. £140.00 - Clerks PAYE – October, November, December
- v. £104.28 - Clerks expenses – October, November, December
- vi. £120.00 – BVH charges for Ordinary meeting dates (7pm to 9pm)  
(Annual Parish tba)
- vii. £40.00 – ICO Reference ZA239574 (a certificate has been received with a start date of 10 March 2020 and end date 9 March 2021)

#### b. Future payments for consideration

- i. £135.00 – Lengthsman January 2020
- ii. £165.00 – Lengthsman February 2020

#### c. Transfer to £1000 from current account to savings account was actioned at the bank on 18 February 2020.

A further transfer of £50 needs to be actioned from the savings account to the current account with reference to the £50 recharge invoice for the election administration

### 7) **Litter Pick**

- Date agreed as Saturday 21 March 2020 commencing on the Village Green at 10.00am. This coincides with 'Keep Britain Tidy' (20 March – 13 April part of the Daily Mails campaign)
- Discuss Wychavon District Council's 'Adopt a Street Scheme' which is replacing the Litter Pick scheme - <https://www.wychavon.gov.uk/waste-and-recycling/street-care-and-cleaning/adopt-a-street>

### 8) **Date of Annual Parish Meeting**

Annual Parish Meeting – decision on date, venue and format.

### 10) **Cycle / foot way**

Chairman - Any progress update.

## Birlingham Parish Council

June Hiden, Lamorna, Broadway Road, Birlingham  
birlingham\_clerk@yahoo.co.uk

### 11) Councillors' reports and items for future agenda

Subject / Objective	Person Responsible for taking forward	Update/Actions
1) SmartWater	Paula Aston	Police and Crime Commissioner funding. County Councillor funding.
2) Dog Fouling	Steven Byrne	Signs – feedback.
3) Millennium Bench	Maxine Cook	Monies of £872 have been requested and drawn down. Update on next steps.
4) VE Celebrations	Julian Luff	Next steps and Parish Council involvement.
5) Budgeting meeting	Terry Griffin	Attendance and update.

Any other items.

### 12) Date of next ordinary meeting

To confirm the date of the next ordinary meeting which is scheduled for Wednesday 20 May 2020 at 7.00pm.

Members of the public and press are cordially invited to be present at the above meeting

\* Councillors who have declared a Disclosable Pecuniary Interest, or Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items

Failure to register or declare a Disclosable Pecuniary Interest may be a criminal offence.

Signed

*June Hiden*

June Hiden  
Clerk to Birlingham Parish Council

Date: 12 March 2020