

- NOTICE -

Birlingham Parish Council

June Hiden, Lamorna, Broadway Road, Birlingham
birlingham_clerk@yahoo.co.uk

To Members of Birlingham Parish Council

You are duly summoned to attend the next meeting of Birlingham Parish Council
to be held at

7.00pm

On

Wednesday 17 July 2019

At

Birlingham Village Hall

Agenda

Welcome

Present

- 1) **Apologies:** To receive apologies and to approve reasons for absence.
- 2) **Declarations of Interest ***
 - a) Register of Interests: Councillors are reminded of the need to update their register of interests.
 - b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c) To declare any Other Disclosable Interests in items on the agenda and their nature.
 - d) Written requests for the Council to grant a dispensation (S33 of the Localism Act 2011) are to be with the Clerk at least four clear days prior to a meeting.

An application for dispensation for the term of office is to be completed. All Councillors must sign this if not already done so.

- 3) **Declaration of Acceptance of Office**

Councillors not present at the May meeting to sign their Declaration of Acceptance of Office.

- 4) **Minutes of the previous meeting**

To consider the approval of the minutes of the meeting held on 17 May 2019. (Attached)

Democratic Opening

The meeting is adjourned for Public Question Time. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. This is also a time where Councillors can raise items for future agendas.

- 5) **Progress Reports:**

for information

- a. Footpath Warden
- b. Tree Warden
- c. District Councillor (if not present request written report)
- d. County Councillor (if not present request written report)
- e. Clerk

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6) **Planning**

- a. Report on outstanding planning applications
- b. Applications granted/refused
- c. Enforcement

7) **Financial Matters**

a. The Accounts for 2019/2020

i) Bank balance

ii) Receipts

£312.00 – Worcestershire County Council
(Lengthsman – March £132, April £108 and May £72)

iii) Payments agreed: –

- i. £219.02 – Worcestershire CALC (Service charge per elector £199.87 includes VAT 33.31 and NALC affiliation fee £19.15)
- ii. £120.00 – Birlingham Village Hall / hire of hall for 2019/2020
- iii. £257.60 Zurich Insurance
(The cost of this policy is £257.60 (including taxes - This is made up of £230.00 for the policy and £27.60 Insurance Premium Tax (at the prevailing rate, which is levied on insurance policies)).
- iv. £132.00 - Lengthsman – March
- v. £108.00 - Lengthsman – April
- vi. £50.00 - Internal Audit – Sadie Yeomans
- vii. NALC Good Councillors Guides (via CALC) £4.25 x 2 plus postage

b. Future payments for consideration

- i. £72.00 – Lengthsman May 2019
- ii. £156.00 – Lengthsman June 2019
- iii. £140.00 - PAYE (April, May, June)
- v. £560.00 - Clerks salary (April, May, June)
- vi. £104.28 - Clerks standard expenses (April, May, June)
- vii. Lengthsman – increase in hourly rate from £12 to £15 from September 2019.

c. Provisions

d. Pensions Regulator – re-enrolment and declaration of compliance

e. Approval of cheque signatories – three required.

f. 2018/2019 External Audit

- i. Annual Governance and Accountability Return (AGAR)
- ii. Notification of Audit on website and noticeboard

8) **Policies**

Review and agreement:

- General Data Protection Regulations (GDPR) – includes dealing with the Press and media
- Planning Guidelines and Policy
- Dealing with the press/media
- Social Media Policy

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- 9) **New Homes Bonus**
Update on New Homes Bonus:
Millennium bench (refurbishment, re-siting and works to green)
War memorial - inscription
WW2 booklets - printing
- 10) **Berwick Lane**
Clerk to update.
- 11) **Parish Council - Community Fund Provision** – Memories Project/WW2 booklet
Communication and request from Jubilee Committee.
- 12) **Wychavon Community Legacy Grant***
A discussion on practical ideas from the Village Design Statement that might be successful in gaining funding from the Wychavon Community Legacy Grant.

Ideas already suggested include:
- A picnic area at Swan's Neck to allow residents to enjoy the river and views of Bredon Hill
 - Further development of the Jubilee Wood,
 - A children's play area
 - A footpath/cycle route to Pershore
- 13) **Speed Awareness**
A way forward.
- 14) **New Councillors – introduction to village**
Chairman to do an article for the Bystander. Councillors agreement on inclusion in a future issue.
- 15) **Councillors' reports and items for future agenda**
- 16) **Date of next ordinary meeting**

To confirm the date of the next meeting on Wednesday 18 September 2019.

Members of the public and press are cordially invited to be present at the above meeting

* Councillors who have declared a Disclosable Pecuniary Interest, or Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items

Failure to register or declare a Disclosable Pecuniary Interest may be a criminal offence.

Signed

June Hiden

June Hiden
Clerk to Birlingham Parish Council

Date: 11 July 2019

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*** Community Legacy Grant – Wychavon District Council statement:**

What is the fund for?

The Community Legacy Grant scheme is a £3 million fund for innovative, ambitious, viable capital projects that meet local needs and that will create a significant community legacy. The scheme will also provide start-up funding for smaller, innovative schemes that address local need.

This fund is exclusively for parish and town councils and is a unique opportunity to make a significant and lasting difference in your communities.

How to apply

There is a two-stage competitive bidding process and you can make up to two bids in any one year. Expressions of interest must be made using our online form and be submitted to us by 23 August 2019 at the latest.

We will invite applicants whose proposals align with the overall aims of the Community Legacy Grant scheme and meet the scheme's criteria to submit a second stage, more detailed application. The deadline for full applications is 15 November 2019.

You don't need to wait until August to submit an expression of interest. To give you as much time as possible to prepare a detailed bid, we will review expressions of interest within two weeks of submission and let you know whether to proceed to the second stage of application or not.

Rules and eligibility

Please read Section 6 of the 2019 update of our New Homes Bonus Protocol (2018-2022) for the full set of criteria and rules that apply to the Community Legacy Grant scheme. We have made a few changes since the first round of bids.