

NOTICE

Birlingham Parish Council

June Hiden, Lamorna, Broadway Road, Birlingham
birlingham_clerk@yahoo.co.uk

To Members of Birlingham Parish Council

You are duly summoned to attend the next meeting of Birlingham Parish Council

to be held at

7.00pm

on

Wednesday 20 September 2017

at

Birlingham Village Hall

Agenda

Welcome

Present

- 1) **Apologies:** To receive apologies and to approve reasons for absence.
- 2) **Declarations of Interest ***
 - a) Register of Interests: Councillors are reminded of the need to update their register of interests.
 - b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c) To declare any Other Disclosable Interests in items on the agenda and their nature.
 - d) Written requests for the Council to grant a dispensation (S33 of the Localism Act 2011) are to be with the Clerk at least four clear days prior to a meeting.
- 3) **Minutes of the previous meeting**
To consider the approval of the minutes of the meeting held on 19 July 2017. (Attached)

Democratic Opening

The meeting is adjourned for Public Question Time. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. This is also a time where Councillors can raise items for future agendas.

- 4) **Progress Reports:** for information
 - a. Footpath Warden
 - b. Tree Warden
 - c. District Councillor (if not present request written report)
 - d. County Councillor (if not present request written report)
 - e. Clerk notes
- 5) **Planning**
 - a. Report on outstanding planning applications
 - b. Applications granted/refused
- 6) **Financial Matters**
 - a. The Accounts for year end 31 March 2017
Annual Return completed by External Auditor and returned:-
Conclusion of Audit
Auditors Certificate Section 3

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Notice of Conclusion of Audit published and posted for 14 days
Publishing of documents in accordance with the Transparency Code
Letter to Grant Thornton concluding Audit to be sent after 26/9/17

b. The Accounts for year end 31 March 2018

i) Bank balance

ii) Receipts –

£108.00 – Worcestershire County Council
£174.00 – Worcestershire County Council (BACS 2/8/17)
£192.00 – Worcestershire County Council (BACS 23/8/17)
£156.00 – Worcestershire County Council
£400.00 – Wychavon District Council

iii) Payments agreed: –

£128.60 - PAYE - cheque 362
£50.00 – Internal auditor – cheque 363
£514.90 - Clerks pay – cheque 364
£30.00 – CALC Chairman's Training – cheque 365
£174.00 - Lengthsman May – cheque 366

£192.00 - Lengthsman June

Village Design Statement – meeting?

£900.00 – *New Homes Bonus – Cricket Club*

c. Future payments for consideration

i. £400.00 to Flower and Produce Show (July meeting under New Homes Bonus)- cheque number 367

ii. Transparency Fund requests

£410.00 computer and software
£122.91 - HP Officejet All in one printer/scanner
£40.00 - web developer to invoice??

£1,096.00 – amount received from CALC (NALC approved) and spend to date £300.00 plus items to be claimed above giving a spend to date of £832.91

iii. £156.00 - Lengthsman July

iv. Clerks expenses

d. Savings Account – account is now live and the balance on Provisions will be transferred to the savings account.

7) **New Homes Bonus**

Updates. Consideration and agreement of any future actions.

- Flower and Produce Show – marquee update upon meeting with Chairman of the Show.
- Cricket Club refurbishment award;
- Speed Awareness – gates – signage. Further discussion following Councillor Byrnes report.
- Bins – Councillor New to give update.
- Monies to date released and balance available.

8) **Village Green and Plane Tree**

Update. Agreement and consideration of any future action.

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- 9) **Village Design Statement**
Progress and update.
- 10) **Telephone Box**
Request by Flower and Produce Show Committee; maintenance.
- 11) **Pershore Steering Group**
Update by Councillor Byrne.
- 12) **Access for buses & Revised timetables/numbers**
Discuss.
- 13) **Councillors' reports and items for future agenda**
 - Alice Spearing, Engagement Officer from St Richard's Hospice (whose role is to increase understanding and awareness of the free care and support provided for adult patients in Worcestershire. The rural communities served are a key area where they like to raise awareness.) Attending the January 2018 meeting.
 - Any other items.
- 14) **Date of next ordinary meeting**

To confirm the date of the next ordinary meeting which is scheduled for Wednesday 15 November 2017 at 7.00pm.

Members of the public and press are cordially invited to be present at the above meeting

- * Councillors who have declared a Disclosable Pecuniary Interest, or Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items

Failure to register or declare a Disclosable Pecuniary Interest may be a criminal offence.

Signed

June Hiden

June Hiden
Clerk to Birlingham Parish Council

Date: 13 September 2017